

JOB DESCRIPTION

Job Title: Academic Relationship Executive

Industry: Edu-tech

Location: Bengaluru

Probation Duration: 4 - 6 months

Post Probation: 4 - 10 LPA (PPO)

Company Overview

LearnFlu Edutech is an AICTE-approved Edu-Tech organization offering industry-focused online training and internship programs across IT and non-IT domains. We work closely with students, graduates, and professionals to bridge the gap between academic learning and industry requirements.

Role Summary

The Academic Relationship Executive will be responsible for building and managing relationships with prospective learners by understanding their academic backgrounds and career aspirations. The role focuses on guiding students toward appropriate learning programs while contributing to the organization's growth objectives.

Key Responsibilities

- Engage with prospective students through digital platforms, calls, and online communication channels
- Understand academic profiles, learning needs, and career goals of students
- Recommend suitable online courses and programs aligned with individual requirements
- Conduct structured online consultations and information sessions

- Maintain accurate records of interactions and follow-ups
 - Build long-term relationships through consistent engagement
 - Achieve assigned individual and team performance targets
 - Provide feedback on student needs and market trends to internal teams
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Eligibility Criteria

- Any Graduate or Post Graduate (UG / PG)
 - Open to freshers and early-career professionals
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Required Skills & Competencies

- Strong verbal and written communication skills
 - Professional and consultative approach
 - Ability to build rapport and maintain relationships
 - Comfortable working with digital tools and online platforms
 - Target-oriented mindset with accountability
 - Good organizational skills and attention to detail
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Career Growth Opportunities

- Exposure to corporate relationship management and EdTech business operations
 - Performance-based role enhancement and designation upgrades
 - Opportunity to grow into senior roles such as Relationship Manager, Growth Consultant, or Client Success Manager
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Why Join LearnFlu Edutech

- Structured learning-to-employment pathway
 - Competitive compensation with performance-linked incentives
 - Dynamic work environment in a fast-growing EdTech organization
 - Strong emphasis on professional development and career progression
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