



Student Guidelines & Policies Placements 2026-27



Placement & Internship Cell
INDIAN INSTITUTE OF TECHNOLOGY MADRAS

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Eligibility Criteria

Students must satisfy **all** of the following conditions to be eligible to sit for placements:

1. Backlog Requirement

Final-year students with **three or fewer backlogs** are eligible to register without restrictions. A backlog, for this policy, is defined as follows:

For the January–May 2026 semester and prior, any core course in which a student has received a **U, W, or an I/blank grade** shall be considered a backlog.

2. Minimum Credit Requirement

Students must complete the following minimum credits to be eligible to sit for placements:

- B.Tech – 300 credits
- Dual Degree – 418 credits
- Integrated M.A. – 379 credits
- M.A. – 68 credits
- M.Sc. – 78 credits
- MBA – 111 credits
- M.Tech – 73 credits

Provision for Students Unable to Meet the Eligibility Criteria

Students who do not meet the eligibility criteria must present a feasible graduation plan to their Faculty Advisor. Only after the Faculty Advisor sends an approval mail to the Placement & Internship Office will the student be granted permission to register for the Placement Cycle 2026–27.

Important: Failure to fulfil any of the above requirements, or to obtain Faculty Advisor approval before the deadline set by the P&I Team, will result in deregistration from the Placement Cycle 2026–27.

MS Eligibility

M.S. students shall be eligible to participate in the placement process upon successful completion of the prescribed coursework requirements and submission of a No Objection Certificate (NOC) from their respective Guide.

Ph.D Eligibility

Ph.D. students are expected to have completed the prescribed coursework and applicable academic milestones, including the Comprehensive/Candidacy Examination, Research Proposal Seminar (RPS), and Mid-Term Review (MTR). Completion of Seminar 2/Research Colloquium shall not be mandatory for participation in Phase 1; however, students who have not completed this milestone shall be deregistered after Phase 1 and may re-register for Phase 2 only upon successful completion of Seminar 2/Research Colloquium. In all cases, a Guide NOC shall be mandatory for placement eligibility.

Special Cases

The Placement & Internship Cell has prepared this table to assist in identifying a “special category” that a student may belong to. This is valid for the current Placement year 2026-27.

Category	Can Appear From	Action From Student
A student who deferred placements in the past academic year with valid permission and did not appear in any placement test or PPT in the past academic year	Day 1	Need to provide proof of approval of deferral request from the previous year; need to pay the Placement Registration fee
A student who deferred placements in the past academic year after having appeared in test(s) and/or PPT(s)	Day 1, on provision and approval of a valid excuse as to why they deferred after participating in test(s) and/or PPT(s)	Need to provide proof of approval of deferral request from the previous year; need to pay the Placement Registration fee
A student on Academic Extension and did not appear for Placements before	Day 1	Need to submit relevant proof to Placement Office; need to pay the Placement Registration fee
A student on Academic Extension and appeared for Placements before	TBD by the Advisor	Need to submit relevant proof to Placement Office; need to submit proof of graduation in 2026; need to pay the Placement Registration fee
A student who appeared for interviews from Phase 1 in the past academic year and did not get a job offer	Day 2	Need to inform the Placement Office and department team; need to pay the Placement Registration fee
A student who registered and appeared only for Phase 2 in the past academic year and did not get a job offer	Day 1	Need to inform the Placement Office and department team; need to pay the Placement Registration fee
A student who appeared for interviews in the past academic year and lost an offer received (revoked offer) in any phase of placements	Day 1	Need to inform the Placement Office and department team; need not pay the Placement Registration fee
A student who received and accepted a PPO in the past academic year and the offer was withdrawn by the company	Day 1	Need to inform the Placement Office and department team; need not pay the Placement Registration fee
A student who wishes to defer placement to 2027-28	Would be decided by the 2027-28 Placement Team	Should submit a valid request and get it approved
A MS/Ph.D. student who appeared for interviews from Phase 1 / Phase 2 in the past academic year and did not get a job offer	Day 1	Need to inform the Placement Office and department team; need to pay the Placement Registration fee

Category	Can Appear From	Action From Student
A DD/IDDD student who chooses to sit for placements after reverting their degree to a B.Tech (wherever applicable)		The student should submit a request before September 12th and register on the Placement Portal after paying the registration fee. In case the student has an internship account active, they would need to deregister the same. The student would be allowed to take part in all placement activities that occur after their account is activated, and the team would not be liable for any processes (resume deadlines, tests, etc.) the student has missed out on.

Registration and PPO Acceptance

Placement Portal Registration

All students appearing for placements are required to register on the Placement Portal using the relevant details and credentials. This is a two-step process:

Step 1: Payment of Placement Fees

- A non-refundable fee of Rs. 500 is mandatory for all students to register for placements.
- The Payment Portal will be made available on the Placement Portal once all required details have been filled in. Instructions for completing the payment will be provided within the portal itself.

Step 2: Portal Account Creation

Upon successful payment of the fee, students will receive a login ID and password (which can be changed later) to create their account on the portal. Please refer to the Portal Registration document, which will be shared prior to the registration process, for detailed instructions.

Through this account, students will be able to:

- Upload resumes
- View companies as they register on the portal
- Check company profiles and compensation being offered
- Apply to companies of their choice
- Track test and PPT schedules
- View shortlists

PPO Acceptance Procedure

Students must complete the following two procedures in order to finalize their PPO status:

Mail Confirmation

Students must send their PPO acceptance or rejection confirmation to the same Placement Team and Placement Office email ID through which the PPO details were received. If corresponding directly with the company, the relevant placement email ID must always be kept in the loop.

Portal Confirmation

Students will receive a separate email from the Placement Office with two options, Accept and Reject, and must select the appropriate one to finalize their status in the Placement Cell database.

Note: Completing both steps is mandatory to finalize placement status. In the event of a discrepancy between the two responses, the student will be liable for penalization, which may include offer revocation and disciplinary action.

Timeline*

Activity	Date
Student Registration	14th August – 17th August
Resume Submission Period	14th August – 25th August
Company Resume Deadlines	September onwards
PPTs	14th September onwards
Test Start Date	14th September onwards
Interview Start Date	1st December onwards

Phase 2 of the placements will start in January and will continue till April. In this phase, there are no predetermined dates for conducting tests, PPTs, GDs, or interviews, but students' academic commitments are to be respected.

*Timeline does not apply for MS/PhD students.

Resume

- Students can upload up to 5 fixed resumes on the Placement Portal.
- A master resume will have to be uploaded as well, containing all the points that appear on any of the resumes and proofs for the same.

Resume Submission and Verification

Students are required to submit their resumes on their respective portal accounts before the announced deadline.

- Students must submit valid proof for every point mentioned in their resume (except Institute Positions of Responsibility), which will be strictly verified during an elaborate verification process. Any point without supporting proof or certification will not be permitted on the resume, and such resumes will not be approved. Submission of false information will result in the student being expelled from the placement process and may attract further disciplinary action by the Institute.
- Students may participate in the placement process, including applying to companies, only after their resume has been approved.
- A detailed Resume Guidebook, containing instructions on accepted proofs, sample resumes, and templates, will be shared for reference.

Submitted resumes will undergo the first round of verification approximately one week after submission, following which the status will be reflected on the portal.

Resumes that do not clear the first round will be flagged to the respective students, who are required to re-upload their resumes after making the necessary corrections in the second round of verification. Any student who wishes to upload a new resume after their resume is verified in round 1 can do so in round 2. Resume upload will close after round 2 of verification.

Note: Students are strongly encouraged to carefully review the resume guidelines and seek assistance from the Department Placement Team if required.

Applying to Companies

Students may begin applying to companies once their resumes have been verified.

1. Students are not permitted to withdraw from any selection round conducted by a company after appearing for its test, including Group Discussions, interviews, and other subsequent rounds. Failure to comply with this requirement will result in indefinite suspension of the student's account and may attract disciplinary action.
2. Placement tests for Phase 1 companies will be conducted from the second week of September through the end of November.
3. In certain cases, students may be required to apply through a company's external portal to complete their registration. Where applicable, the corresponding links will be provided under the External Links tab within the respective Company Profile on the IIT Madras Placement Portal.

Viewing Profiles

On the Placement Portal, a student can see the list of Placement profiles offered by various companies open to the student. For each profile, the following details are provided:

- Company Name
- Profile Name
- Nature of Company
- Nature of Profile
- Details of Selection Process
- External Links
- Job Description
- Location (In Person/WFH)
- Compensation

Applying to Profiles

- Students can apply to a profile by submitting one of the fixed resumes that have been verified by the Placement & Internship Team.
- Students are encouraged to prepare and apply for only relevant profiles keeping in mind their available credits.

Pre Placement Talks (PPTs)

Companies registered on the Placement Portal are given the option to conduct a Pre-Placement Talk (PPT) to introduce the organization, present the profiles being offered, and provide clarity on various aspects of the company and the placement process. Incentive Points will be given for attending Offline PPTs, which can be utilised to increase the credits available to students. Exact details of the Incentive Points will be provided in the Credit Policy document.

Please note that certain companies may use attendance at their PPT as a criterion for shortlisting. In such cases, this

will be communicated to students in advance by the respective Student Point of Contact (SPOC).

Format

Pre-Placement Talks may be conducted either online or offline:

Online

- Platform details and the joining link will be shared by the Primary Student PoC.

Offline

- A venue will be booked within the IIT Madras campus, and students will be notified accordingly.

Selection Procedure of Companies

- Companies typically select students after 3–4 stages of evaluation. Popular methods of evaluation are:
 - Resume Shortlisting
 - Test
 - Group Discussion
 - Interview
- Details regarding the selection processes of companies from the last recruitment cycle can be found in the Non-Core and Department Bluebooks 2026-27.

Tests

1. Companies have the option to conduct a test as part of their selection process, and the Placement & Internship Team will assist in scheduling these tests.
2. Students must ensure their laptop is connected to a power source and has a stable, uninterrupted internet connection, along with any prior setup or software installation required for the test, as communicated by the company or the respective SPOC.
3. Students found in possession of prohibited items or engaging in unfair practices during a test will be will be subjected to further disciplinary action. This will be strictly enforced.
4. All activities during online tests will be monitored. Any instance of malpractice identified and reported by the company to the Placement Team will result in disciplinary action by the Institute.

Attendance Policy

The attendance policy for tests will be strictly enforced. It is mandatory for all students who have registered for a company and are shortlisted or eligible for its test to appear for the same.

1. Exemptions on medical or other valid grounds will be considered on a case-by-case basis by the corresponding committee.
2. Skipping a test without a valid reason will result in disciplinary action.

Guidelines for Tests

Online

1. Platform details and the test link will be shared by the Primary Student PoC.
2. Where the platform requires additional configuration on the candidate's end, instructions for the same will be provided in advance by the Student PoC.
3. Companies may share personalized links, helpline numbers, or other relevant details with candidates; any such information will also be communicated by the Student PoC.
4. Following the test, the list of students who appeared will be shared with the Placement & Internship Office, and the attendance policy will be strictly implemented.

Offline

1. A venue will be booked within the IIT Madras campus, and students will be notified accordingly.
2. The team will enlist invigilators to assist with test supervision, ensuring a fair process for all participants.
3. Following the test, the list of students who appeared will be shared with the Primary Student PoC and the Placement & Internship Office, and the attendance policy will be strictly implemented.

Group Discussions (GDs)

The structure, duration, and nature of the GD rounds will be shared by the Placement & Internship Team's PoC prior to the GDs.

Attendance Policy

The attendance policy for GDs will be strictly enforced. It is mandatory for all students who have registered for a company and are shortlisted or eligible for its GD round to take part in the same.

1. Exemptions on medical or other valid grounds may be granted upon prior information to the Department Team.
2. Skipping a GD without a valid reason will result in disciplinary action.

Guidelines for Group Discussions

Online

1. Platform details and the link for the GD will be shared with the P&I Team.
2. Where the platform requires additional configuration on the candidate's end, instructions for the same will be provided in advance.
3. Students are requested to ensure a stable network connection and give the GD from a suitable environment.

Offline

1. Venue and logistics details will be communicated to students in advance by the P&I Team.

Interviews

Companies are allotted slots on respective days to conduct their interviews. Details regarding the slotting system will be shared with students by the end of November.

1. The company announces its offers at the conclusion of the respective slot. In certain cases, a waitlist may also be announced.
2. A student has 24 hours from the announcement of the offer to accept or reject it, failing which the offer will be deemed rejected. If a student receives multiple offers within the same slot, they may choose one among the standing offers.
3. If a waitlisted student subsequently receives an offer from a company in a later slot, and the company that had initially waitlisted the student later confirms their candidature, the student may choose between the two offers. However, if the waitlisted company converts the student's waitlist into an offer after the slot in which the company participated has concluded, the student shall not be permitted to participate in companies in any subsequent slots.
4. Once a student receives an offer, irrespective of whether it is accepted or rejected, the student will be deregistered from the placement process and will not be permitted to continue participating in further slots.
5. Acceptance or rejection of an offer must be confirmed online, through the portal or other electronic means as instructed, within the stipulated time windows mentioned below.

Note: The above-mentioned details are the general guidelines which are followed; a more detailed document regarding the student offer policy will be provided at the end of November.

Interview Coordination

The P&I Team PoCs will assist interview-shortlisted students with the necessary logistics.

Interview Shortlist and Waitlist

The interview shortlist will be shared by the company with the Placement Team at the earliest possible opportunity. An extended shortlist will be reflected on the portal as a “waitlist.” Candidates on the waitlist will be called for an interview depending on the company’s discretion. There may be cases where a firm opens the waitlist for only certain candidates and not all; details of such situations will be conveyed by the P&I Team PoC.

General Rules

All students shortlisted for interviews will be given a fair opportunity to interview with the company. Students may reach out to the allocated P&I Team PoC in case of any queries.

Each interview round is strictly capped at 1 hour. Companies are not permitted to hold back candidates against their will, pressurize candidates, or negotiate offer terms with them.

Mode of Conduct

The exact mode and logistics of the interviews will be finalized closer to the interview date, based on guidelines provided by the Primary P&I Team PoC at the time of scheduling.

Guidelines for Interviews

Online

- Platform details and links for the interview panels will be shared by the Primary P&I Team PoC, who will also facilitate communicating the same to students.
- Where the platform requires additional configuration on the candidate’s end, instructions for the same will be provided by the respective company.

Offline

- Venue and logistics details will be communicated to students in advance by the Primary P&I Team PoC.

Dress Code

The dress code to be followed on normal working days and during Placement activities is given below:

Pre-Placement Talk

- Collared shirt / T-shirt, kurta, or salwar kameez
- Trousers (full length), formal skirt (knee length or below), churidar or palazzo
- Top to be tucked in, where applicable
- Polished sandals / shoes

Placement Interviews

- Full sleeve shirt (tucked in), formal kurta, salwar kameez
- Trousers (full length) or formal skirt (knee length or below)
- Hair neatly combed or tied
- Polished shoes or formal closed sandals

Offer Management and Policies

Offer Release

Final offers will be communicated to the respective students at the end of each slot by the corresponding Interview PoC, and the same will be reflected on the portal.

One Student, One Offer

- Each student is eligible to accept at most one placement offer through the process.
- A student is deregistered from the Placement Portal, and considered “placed,” immediately after the slot in which they receive their first offer.
- If a student receives multiple offers within the same slot, they may accept at most one; the remaining offers will be considered rejected.
- A student will also have to fill Offer preference for each slots (Slots of companies will be visible in portal in last week of november) in portal within November 29th of whatever company’s interview SL he has which we will keep it binding for the first preference, eg, let’s say a student got offer in his company which he put in 1st preference then he can’t attend any more interviews of other companies.
- If a student receives offers from multiple companies visiting on the same day, they may choose from the offers in hand and must inform the Placement Office of their decision within 24 hours of the offer being announced on the portal. In cases where the announcement of results is delayed for some companies, the student is bound to accept the offer from the company whose results were declared first.
- Once slots are published on the Placement Portal (last week of November), students must declare a ranked list of preferences covering every company slot they are eligible to interview in, on the Portal, on or before November 29th.
- If a student receives an offer from the company ranked as their 1st preference, they must accept it. They will be deregistered and will not be permitted to appear for interviews with any other company.
- If a student receives an offer from the company ranked as their 2nd preference, they may continue sitting only for their 1st preference company. They must withdraw from the process of all other companies with immediate effect.
- The preference order may be edited on the Portal up to the November 29th deadline, after which it will be

locked and cannot be changed.

Offer Acceptance

- Students must communicate their acceptance to the Placement Office within 24 hours of the offer being released (i.e., by the following day).
- The company will be informed of the offer acceptance within three days of the offer being released. ~~Offer Letter~~

Offer Letter

Companies will issue offer letters to candidates before the end of March 2027, and the Placement & Internship Office will be informed accordingly. Any changes to these timelines due to unforeseen circumstances will be communicated to students via email at their registered address.

Pre-Placement Offer Policy

Closed PPOs

A Closed PPO is a Pre-Placement Offer that must be accepted or rejected within a stipulated deadline, as outlined below. Upon acceptance, the student will not be permitted to sit for the placement process.

1. Closed PPOs may be issued by companies that have either offered internships to students through the on-campus internship process, or, as a regular recruiter, have extended a PPO through any form of external engagement and communicated the results to the Placement Office via email.
2. To ensure fairness and transparency in the placement process and to provide equal opportunity to all students. A Closed PPO may be issued at any time before November 22, 2026.
3. Acceptance Deadline:
 - For PPOs issued before September 15, students must accept or reject the offer within 72 hours of receipt, provided the offering company agrees to this timeline.
 - For PPOs issued on or after September 15, students will have 7 days from the date of receiving the PPO email to accept or decline the offer.

Open PPOs

An Open PPO is one that need not be accepted or rejected until the slot in which the offering company visits, or has visited, the campus. Students holding an Open PPO will be allowed to register for placements; however, they will remain eligible to appear for placements only up to the slot corresponding to the PPO-offering company. For example, if a company visiting in Slot 2.1 makes an Open PPO offer, the student may appear for placements in Slots 1.1, 1.2, and 2.1 only.

1. A PPO will be classified as an Open PPO only if the offering company permits the student to continue sitting for placements and has explicitly communicated this to the Placement Office.
2. An off-campus PPO will be considered an Open PPO only if the offering company has not notified the Placement Team or Placement Office of the offer, or does not fall within the ambit of a regular recruiter.

General Conditions

- No PPO may be issued to placed students after November 22, 2026.
- The offer of a PPO by a company, and its acceptance by a student, must be routed through the Placement Office only. Once a student accepts a PPO, they will be deregistered from the placement process.

Placement Code for Companies

If offers are revoked unconditionally, or citing criteria that were not mentioned earlier (background verification and physical tests excluded), or if companies are not following the JD/ERF or agreed terms and conditions (e.g. compensation less than filled in the ERF, extending the training period, and/or paying less), students are advised to contact the Department Placement & Internship Team for help.

General Instructions

- Check your mailbox and WhatsApp groups regularly for updates and discussions. Check the Placement Portal at regular intervals.
- Be aware of and make good use of the available resources – Placement guide, bluebook, shared material, and uploaded videos.