

22nd June'13

**Mr.Nagarajan,  
Deputy Registrar  
M/s.IIT Madras,  
IIT Campus,  
Chennai-600 036.  
Cell: 9444396148.**

**[E-mail: bnrajan@iitm.ac.in](mailto:bnrajan@iitm.ac.in)**

Dear **Mr.Nagarajan,**

Greetings from Sabari Classic!!!

We wish to thank you for the interest shown in Hotel Sabari Classic and have great pleasure in offering revised rates based on the discussions and the volume of room nights that you are likely to extend to our Hotel in the coming financial year.

The Hotel has a complement of 85 well appointed guest rooms including suites. The multi-cuisine restaurant 'Bytes 24 X 7' offers both buffet and A la carte and snacks and the well stocked Bar 'Zero Degree' keeps your spirits high. The Hotel has extensive banqueting facilities and can handle from 25 to 200 guests for Conferences and social gatherings. The Hotel has an in-house laundry, Metro – Spa, Swimming pool, Business centre, free wireless internet connectivity and a host services to make your stay a comfortable one.

In view of your continued patronage and to strengthen our long-term relationship, we are very pleased to offer you the following preferred rates are valid from 01<sup>st</sup> Apr'13 to 31<sup>st</sup> Dec 2013.

Category of Room	INR Published Tariff		INR very Special Rate	
	Single	Double	Single	Double
Executive Room	6000	7000	<b>4000</b>	<b>5000</b>
Deluxe Suite	8500	8500	<b>6500</b>	<b>6500</b>

- Extra Bed/Person will be Charged Rs 1000+ Tax.

## Extra levies

12.5% State Luxury Tax on published tariff, Service tax of 7.42% on preferred rate & 2% service charge on preferred rate. In case the State/Central Government levies any extra tax, the same will be applicable.

**The rates are inclusive of complimentary Breakfast at '24X7 ', Multicuisine Restaurant.**

## **Facilities Provided:**

- **WI FI Connectivity**
- **Mini-bar & coffee maker in all the rooms**
- **Non smoking rooms also available**
- **A foot massager in every deluxe room to keep yourself fresh.**
- **All major credit cards are accepted**

## Other Room Facilities:

**Room Service, Hot & Cold Water / Shower with basic toiletries, Electronic Safe Vault, Refrigerator, Satellite Cable TV, Music, and Direct dial STD / ISD Facility with password lock & WIFI Internet connectivity.**

Venue	Capacity & Seating			
Hibiscus I	U-shape -60	Classroom-60	Theatre- 150	Round table-80
Hibiscus II	U-shape -25	Classroom-30	Theatre- 45	Round table-35
Marry Gold	U-shape -20	Classroom-20	Theatre- 25	Round table-20

## Location:

Located in the heart of Chennai's IT Corridor close to major business areas.

05 Minutes Drive to SEZ Siruseri.

28Km from Chennai international & domestic airports.

28Km from Chennai central railway station.

## Other Contract details

- These rates are valid till 31<sup>st</sup> Dec' 2013.
- All rates in INR currency.
- The rates are applicable for FIT's as well as group movements
- Sabari Classic will provide a summary of room nights given by you every quarter. The special rates issued in this letter is subject to review every quarter and should the volume of room nights not meet expectations over two quarters, the Hotel will have the option to ask for higher rates at the time of new bookings and also issue a fresh letter revising the preferred rates upwards.

## Payments & Cancellation Policy

- Payments may be made by VISA and MasterCard.
- For cancellations received 30 days or more 100% refund; 7 days or more 50% refund; less than 7 days in advance of arrival no refund.
- Please ensure that all bookings and cancellations are sent by e mail.
- Email: [reservation.omr@sabarihotels.com](mailto:reservation.omr@sabarihotels.com)
- No refunds will be given for unused nights or early check-out.

## General Terms and Conditions

1. Above rates are applicable on all bookings made with the hotel directly or through our Central Reservations or Regional Sales Offices.
2. Valid passport/ID Card is a must for Check-in process.
3. The taxes charged on published tariff are as per prevailing government regulations and should there be any change in Government taxes, the same will be applicable.
4. Check-in/Check-out time is 24 hrs
5. All reservations guaranteed and confirmed for check-in before 07.00 am will be charged from the previous evening.
6. All bills must be settled directly at the hotel on checkout if payment is on direct basis.
7. All reservations on direct payment basis will require credit card guarantee 24 hours prior to guest arrival enabling us to hold booking on a firm basis. In the absence of credit card details, confirmed reservation will be released after the stipulated time limit.
8. In the absence of firm arrival details, all confirmed reservations will be held till 3.00 PM only, on the day of arrival, and will be released thereafter.
9. "No-show" or non-cancellation of a guaranteed reservation at least 6 hours prior to arrival will attract one night's retention charge.
10. All rates are subject to change without prior notice.

Kindly sign and return the duplicate of this letter to signify your acceptance of this offer so that we can make the necessary updates in our information system for our record and use.

In case you need any further information or clarification, please do contact the undersigned. We hope that this will be a beginning of our long and fruitful business association in the coming months. We assure you of our best attention and services and look forward to your continued patronage.

Kind regards,

Alamelu Deebha

Asst. Sales Manager

8754595604

Suresh Kumar D

Sales & Marketing Manager

98409 66628